

STAY INFORMED

As organizations continue to navigate through the challenging landscape of shared workspaces, the need to keep employees informed and safe is a critical component. These new policies and health monitoring requirements have resulted in confidential information and disparate data being collected across multiple systems. To help organizations manage policies and health tracking, Schneider Downs now offers **SD inSITE Stay Informed**, a centralized and automated solution for policy and safety management.

SD inSITE Stay Informed is comprised of *SafeTrack* and *PolicyTrack*, which can be used together, or independently of each other, to keep your employees well informed of policies and mitigate health risks in order to keep your organization, clients and vendors safe.



SafeTrack

SafeTrack allows organizations to collect, track and securely store health and contact tracing data from employees on a daily basis. Using SafeTrack, organizations create questionnaires for employees to determine if follow-up is required due to COVID-19 concerns such as fever, travel history or potential exposure to a carrier. The customizable platform allows your organization to record data points using organization-specific terminology and scalable result outputs to ensure only appropriate individuals have access to the recorded results.



PolicyTrack

PolicyTrack enables organizations to ensure employee policies are reviewed, signed and tracked in an automated and paperless manner. PolicyTrack offers unlimited policies and allows you to configure the title, policy and acknowledgement text as needed. Once the policies are added to SD inSITE, users receive a notification when logging on to review the required documents. Email notifications are also available for quick communication of new policies and required actions and the transparent reporting system allows you to track policy acknowledgements, incomplete documents and timestamps.

About SD inSITE

SD inSITE is a web-based application that provides employees, and other individuals associated with your organization, a central location where they can submit and retrieve information. In addition to PolicyTrack and SafeTrack, SD inSITE also includes solutions for time entry, expense management, document sharing, and purchase-request processes. Learn more at www.schneiderdowns.com/sd-insite or contact us at contactsd@schneiderdowns.com.